



Martha's Vineyard Land Bank Commission

MINUTES
REGULAR SESSION
MEETING OF AUGUST 16, 2021

via remote technology

CALL TO ORDER: 3:00 pm

LAND BANK COMMISSIONERS PRESENT AT CALL TO ORDER

Steven Ewing, Pamela Goff, Wesley Mott, Kristen Reimann, Sarah Thulin, Nancy Weaver

LAND BANK COMMISSIONERS ABSENT AT CALL TO ORDER

Peter Wells

STAFF PRESENT AT CALL TO ORDER

Harrison Kiesel, Cynthia Krauss, James Lengyel

OTHERS PRESENT DURING THE SESSION

Philip Cordella

PRESENTATION OF THE WARRANT

Warrant no. 2022-06 was made available for the Commission's inspection.

APPROVAL OF THE AGENDA

By a motion made and seconded, the Commission voted unanimously in a roll call vote to approve the agenda as presented.

APPROVAL OF THE MINUTES OF AUGUST 2, 2021

By a motion made and seconded, the Commission voted in a roll call vote five in favor, none opposed and Mr. Mott abstaining to approve the minutes as written.

COUNTY AND LAND BANK COMMISSION TREASURERS' REPORTS

None

TRANSFER FEE REVENUES

Revenues for the week ending August 6, 2021: \$539,537.50

Revenues for the week ending August 13, 2021: \$342,105.00

NEW BUSINESS

1. Agency Administration: Receipt of Donation

Staff reported that the land bank had received the following additional donation in memory of Elizabeth Faulkner Rowe: (1.) Mary Alice Fisher Carmichael, \$150.

After discussion and by a motion made and seconded and the Commission voted unanimously in a roll call vote to accept the donation, with gratitude.

2. Agency Administration: Other Post-Employment Benefits (OPEB)

The Commission discussed the \$1,000,000 that was set aside in the fiscal year 2022 budget for allocation into the OPEB trust fund.

After discussion and by a motion made and seconded and the Commission voted unanimously in a roll call vote to make the transfer.

3. Agency Administration: Personnel and Staffing

The Commission discussed hiring a fourth conservation land assistant, funds for which were budgeted as of July 1, 2021; this matter was most recently discussed at the Commission's June 14, 2021 meeting.

Mr. Kisiel reported that he and crew manager Antone Lima had interviewed a number of candidates and recommend that the position be offered to Timothy Sheran, whose abilities and qualifications he summarized. Owing to Mr. Sheran's carpentry skills, Mr. Kisiel recommended that he be placed on step 5 (rather than a lower step) on grade 8 in the agency's remuneration schedule. This is \$62,432.

After discussion and by a motion made and seconded, the Commission voted unanimously in a roll call vote to accept the staff recommendations.

4. Agency Land Management: Purchase of Equipment

The Commission reviewed the contents of an August 11, 2021 staff memorandum summarizing the quotes received for the purchase of a Ford F350 pick-up truck. \$55,000 was budgeted for this item; the quotes, in descending order by price, are: (1.) Allegiance Ford, \$50,245; (2.) Wareham Ford, \$48,953; (3.) Tasca Ford, \$46,485; and (4.) MHQ, \$44,655.50.

After discussion and by a motion made and seconded, the Commission voted unanimously in a roll call vote to accept the low bid.